

**RESOLUTION FOR THE FEES AND SERVICES
RESOLUTION # 2023 – 03**

WHEREAS, the Board of Supervisors of Cumberland Township has adopted a codification, consolidation, and revision of the ordinance of Cumberland Township; and,
WHEREAS, it is the desire of the Board of Supervisors of Cumberland Township has eliminated all filing fees, permit fees and licenses fee from the Code of Ordinances and enact them instead by resolutions; and,
NOW, THEREFORE BE IT RESOLVED THAT, and it is hereby resolved by the Board of Supervisors of Cumberland Township that all fees are hereby fixed as follows, to be effective January 3, 2023.

PERMIT AND HEARING FEE SCHEDULE 2023

Please complete this Building Permit application (Residential or Commercial) found online or available at the PA Municipal Codes Alliance Office.

Land Use/Zoning Permit Fee:

Basic fee for all structure permits issued	\$140.80
Certificate of Non-conformance	\$140.80

Building Permit Application Fees:

Residential Building (house, manufactured & modular homes, additions)	\$ 55.00 per dwelling unit
Commercial Structure (business and industry)	\$ 00.28/ sq. ft. (cap of \$10,000.00)
Accessory Structures (garage, shed, pole building, etc.)	\$38.50 each
Use and Occupancy Certificate	\$22.00
Driveway Permits (Needed for all locations on current or future Township Roads.)	\$82.50

Campground Permit \$139.00

Daycare Inspection/Registration (per calendar year)

1-5 Children	\$140.80
6-12 Children	\$281.60

Demolition Permit

Per Structure	\$140.80
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Junk or Salvage License \$318.50

Mobile Home Park Permit

(\$2.00 per occupied mobile home lot or minimum fee) \$139.00 (minimum fee)

Special Event Permits:

100-500 Participants	\$256.30
501-3000 Participants	\$386.10
3001 & More Participants	\$514.80

(Township will bill for actual costs incurred over and above the fee schedule)

Road Occupancy Permit

(see attached schedule)

Septic Hauler License (per calendar year) \$127.00

Sign Permit Application Fees:

Per sign	\$140.80
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Well/Geothermal Permit

Per well	\$140.80
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PLEASE SEE ATTACHED THIRD PARTY PLAN REVIEW AND INSPECTION FEES.

OPEN RECORDS POLICY SERVICES

Photocopies	\$.30 per page per side
Certification of Public Record	\$5.50

Notes: Township reserves the right to collect an advanced fee for lengthy documents in accordance with the Pennsylvania Right to Know law.
If the total estimated cost to duplicate record exceeds \$100.00, the Township may require prepayment prior to providing access to the public record and may charge for preparation costs.

Prevailing Copy Rates for items below

- Comprehensive Plan
- Construction Specifications
- Subdivision and Land Development Ordinance
- Stormwater Management Ordinance
- Zoning Ordinance
- Zoning Map

Pre-Application Meeting – At the request of the Developer:

Township Manager	\$81.50/hour
Road Superintendent	\$65.20/hour
Zoning/Code Enforcement	\$65.20/hour
Township Solicitor (<i>actual expenses incurred</i>)	
Township Engineer (<i>actual expenses incurred</i>)	
Return Check Fee	\$55.00

POLICE

Crash Investigation Report	\$15.00
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TAXES

- Amusement Tax (*Township receives 5%, refer to Gettysburg Area School Dist. (GASD) for their %*)
- Earned Income Tax (*1.7 %, Twp receives .5%, GASD receives 1.2%*)
- Local Services Tax (*Township Receives 47.00 and GASD receives 5.00*) \$52.00 a year
- Per Capita Tax (*2% at discount and 10% at penalty*) \$5.00 a year
- Realty Transfer Tax (*1%, Twp receives .5%, GASD receives .5%*)
- Tax Millage (*1.9 mills for Real Estate*)
- Fire Tax (*.25 mills for Real Estate*)

REAL-ESTATE TAX COLLECTOR FEES

Tax Certification Fee	\$10.00
Duplicate Bill Fee	\$ 3.00
Returned Check Fee	\$30.00

SEWAGE ENFORCEMENT OFFICER (SEO) PERMITS:

Contact KPI Technologies of Gettysburg, PA who performs all Pa. Dept. of Environmental Protection authorized SEO inspection and permitting services; (717.339.0612)

SEWER; (Cumberland Township Authority)

Sewer Permits:

North Plant:

Without grinder pump	\$4,430.00
With grinder pump	\$4,730.00
Connection Fee (If Applicable)	\$90.00 Minimum

South Plant:

Without grinder pump	\$5,812.00
With grinder pump	\$6,112.00
Connection Fee (If Applicable)	\$90.00 Minimum

Quarterly Fees (both plants per EDU
(plus a 10% late fee after the due date)) \$138.00

Special Purpose (Equivalent Dwelling Unit, EDU) Fees:

Per EDU if flow goes into route 34 Pump Station	\$1,338.00
Per EDU for Old Mill Road	\$2,391.00
Per EDU for Willoughby Run Road	\$981.00

CONDITIONAL USE/AGRICULTURAL SECURITY AREA/HISTORICAL ARCHITECTURAL REVIEW

APPLICATIONS **\$953.00**

Any hearing held at the Township Building will be an additional \$159.00 per hour after the first hour or portion thereof.

Any hearing held at an alternate location will be an additional \$269.00 to application fee and an additional \$211.00 per hour of hearing(s) after the first hour or portion thereof.

(Any hearing cost that exceed the application will be the responsibility of the petitioner)

ZONING HEARING APPLICATION (VARIANCE AND SPECIAL EXCEPTION) **\$953.00**

Any hearing held at the Township Building will be an additional \$159.00 per hour after the first hour or portion thereof.

Any hearing held at an alternate location will be an additional \$277.00 to application fee and an additional \$211.00 per hour of hearing(s) after the first hour or portion thereof.

(Any hearing costs that exceed the application will be the responsibility of the petitioner)

TEXT & MAP AMENDMENT APPLICATIONS FROM CITIZENS **\$826.00**

(Any hearing cost that exceed the application will be the responsibility of the petitioner)

UCC APPEAL BOARD APPLICATION FEE **\$1,500.00**

(Any hearing cost that exceed the application will be the responsibility of the petitioner)

LATE FEES

Will be assessed on all outstanding invoices of over thirty days of 1.5% per month.

****Fees are non-refundable****



CUMBERLAND TOWNSHIP

1370 FAIRFIELD ROAD • GETTYSBURG, PENNSYLVANIA 17325
PHONE (717) 334-6485 FAX (717) 334-3632

ROAD OCCUPANCY PERMIT FEES

1. APPLICATION FEE:

\$62.00 each

2. INSPECTION FEES:

- A. **Surface Openings - Trench Work** (calculated on total linear feet of the opening)
1. Opening in the pavement - \$49.00
 2. Opening in the shoulder - \$25.00
 3. Opening outside the pavement or shoulder - \$13.00
- **Each charge is per 100 feet or fraction thereof. Distances should be measured to the nearest foot.**
- B. **Surface Openings - Less than 36 sq.ft.** - (for example service connections performed independently of underground facility installation, pipe line repairs.)
1. Opening in the pavement - \$37.00
 2. Opening in the shoulder - \$20.00
 3. Opening outside pavement and shoulder - \$13.00
- **Each charge is per opening.**
- C. **Aboveground Facilities** - (for example, poles, guys or anchors if installed independently of poles.)
1. Up to 10 physically connected aboveground facilities (each continuous group) - \$25.00
 2. Additional aboveground physically connected facilities - \$4.00 each
- D. **Crossings** - (for example, overhead tipples, conveyors, or pedestrian walkways, and undergrade subways or mines.) - \$95.00
- E. **Seismograph - Vibroseis Method** - (for example, prospecting for oil or gas.)
1. First Mile - \$62.00
 2. Each additional mile or fraction thereof - \$8.00
- F. **Nonemergency test holes in pavement or shoulder.**
1. Each Hole - \$8.00

3. EXTENSIONS OR CHANGES:

Each 6-month time extension or each submitted change - \$13.00

EXEMPTIONS:

1. The Commonwealth
2. Political subdivisions of the Commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged under Sections 1 & 2
3. Governmental authorities organized under the laws of this Commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement openings will be charged as per Sections 1 & 2.
4. Federal Government
5. Utility facility owners for:
 - a. The installation or maintenance of highway lighting at the request of the Department or political subdivisions.
 - b. The replacement or renewal of their facilities prior to a Department maintenance project after notice from the Department.
 - c. The removal of poles and attached appurtenances.
 - d. Facilities moved at the request of the Department or political subdivisions
 - e. Reconstructing or maintaining their facilities which occupy the right-of-way under private status.

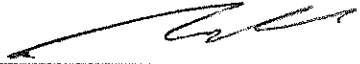
ADDITIONAL FEES:

If the Department anticipates that the cost of reviewing the required application information or inspecting the permitted work will exceed the application or inspection fees listed in this section by a significant amount, the following additional fees will be assessed:

1. ***Additional Application Fee:***
The Department will estimate the additional amount of salary, overhead and expenses and prepare a reimbursement agreement for execution by the applicant. Department review of the permit application will commence on the effective date of the agreement.
2. ***Additional Inspection Fee:***
If the Department determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by the Department for inspection.
3. ***Charge Calculation:***
The charges will be calculated either on an actual cost basis or a standard unit cost basis
4. ***Invoices:***
The Department will provide an itemized invoice for additional fees owed to the Department
5. ***Refunds:***
The Department will refund the general permit inspection fees on unused permits. To be eligible to receive a refund, the permittee shall deliver the request with the permittee's copy of the permit to the issuing district permit office on or before the permit expiration date.
 - a. A refund processing fee of \$10.00 shall be deducted from the general permit inspection fees.
 - b. The permit application fee is not refundable.
6. ***Miscellaneous Fees:***
The applicant shall pay for notary and recording costs if it is determined by the Department that the permit shall be recorded in the county office of the recorder of deeds.

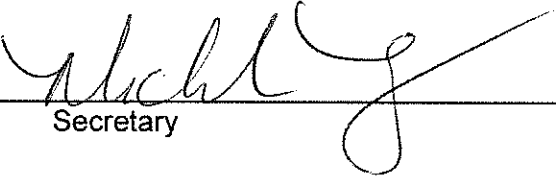
RESOLVED and APPROVED this 3rd day of January 2023.

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS

BY: 

Chair

ATTEST:

BY: 

Secretary